CITY OF DOVER NEW HAMPSHIRE

COMMUNITY DEVELOPMENT BLOCK GRANT

ACTION PLAN
FEDERAL FISCAL YEAR 2009
CITY OF DOVER FY2010
July 1, 2009 through June 30,2010

Prepared by: The Dover Planning and Community Development Department

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ONE YEAR ACTION PLAN:

INTRODUCTION AND EXECUTIVE SUMMARY:

This plan represents year five (5) of the City of Dover's Five (5) year Consolidated Plan (FY2005-2009) Each year the City outlines a specific plan for investment and use of affordable and supportive housing funds that are expected to be expended during the Fiscal Year.

Notices are posted and public service agencies are invited to apply for funding. The Dover Housing Authority is also consulted for their needs. Technical assistance is provided by the City to any applicant who need help with their application. Once the grant applications are received, a public hearing is held to determine funding. Decisions for funding priorities goes back to the 5 year Consolidated Plan which ranks activities for their importance in Dover, either High, Medium, Low, or no need. This plan also determines goals for the number of individuals and households to be served. Requests for funding are heard through the City's Planning Board, which makes it's recommendations to the City Council for a public hearing and vote on the appropriations.

The City has historically maximized the funding available to public service agencies that operate within the City. The US Dept. of Housing and Urban Development sets the maximum amount available for these obligations at 15% of the grant amount plus program income derived from the previous year. The balance of the funds goes toward Public facilities and improvements, economic development activities, administering the CDBG program, and finally Housing Rehabilitation and Weatherization.

The underlying structure is the same for every jurisdictions plan. All plans must address the needs of the community, primarily benefiting the needs of the lower income persons (defined as those with household incomes below 80% of the area median. In the Portsmouth-Rochester MSA, this equates to \$61,500 for a family of 4 in 2009.

All Plans and funded activities must address one of the three performance measure objectives set forth by HUD. Detailed project Objectives and Outcomes can be found in the specific Action Plan Project section of the Plan. (CPMP)

To provide decent housing – Continued funding of the Housing and Weatherization Programs.

To provide a suitable living environment – Continued funding of Public Service Agencies and facilities.

To expand economic opportunities – Continuation of the Economic Loan Program and Public Facilities.

Past performance for the CDBG program is addressed in the City's CAPER.

OMB Number: 4040-0004 Expiration Date: 01/31/2009

Application for Federal Assistance SF-424			Version 02
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Type of Applicant 2: Select Applicant Type:		•	
Type of Applicant 3: Select Applicant Type:			
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*10 Name of Federal Agency: Us Dept. of Housing and Urban Development	•		
11. Catalog of Federal Domestic Assistance Number:			
14.218			
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Community Development Block Grant Entitlement			
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13. Competition Identification Number:			
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14. Areas Affected by Project (Cities, Counties, States, etc.):		. •	
Dover, New Hampshire			
*15. Descriptive Title of Applicant's Project:			
Community Development Block Grant Program FFY2009			
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OMB Number: 4040-0004 Expiration Date: 01/31/2009

Application for F	ederal Assistance SF-4	24 Version 02
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17. Proposed Proj	ect:	
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Middle Name: J.		
*Last Name: <u>Jo</u>	yal	
Suffix:		
*Title: City Manager		
*Telephone Number	603-516-6023	Fax Number:
* Email:		
*Signature of Author	ized Representative:	*Date Signed: \$ \forall 05
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# 2009 ACTION PLAN AND USE OF CDBG FUNDS

Assistance to the homeless and	population	at risk	of
becoming homeless			
High Priority:			

Investment Plan (Activities and Programs)

#### My Friend's Place

My Friend's Place is an emergency shelter located within the City. The shelter provides services to a number of surrounding communities. The total operating budget of the shelter for FY10 will be approximately \$280,000. The Shelter will be utilizing \$6,900 from CDBG for operations and general upkeep and maintenance of the building. The source of funds for operating the shelter come from a variety of sources, which are outlined in the project funding section of this report

Approximately \$62,000 of the total budget will be spent toward services for residents of Dover.

Projected assistance for FY09-10						
Extremely Low-Income (0 - 30% MFI)	225 homeless individuals (50 Dover Residence)					
	5% Elderly					
	60% Small Related					
	35% Individuals					

### My Friend's Place Transitional Housing

My Friend's Place received a HUD Emergency Shelters Grant and has purchased two duplexes. In addition to those four units, MFP rents two units from the Dover Housing Authority for transitional housing. The total operating budget of the shelter for FY10 will be approximately \$80,000, including \$2,560 from CDBG. My Friend's Place will serve eight (8) families in the transitional housing units.

#### **Cross Roads House**

The City of Dover Supports the efforts of Cross Roads, located in Portsmouth. CDBG funds have gone to the agency for the past 10 years. Next fiscal year, the agency

will receive \$2,560. from Dover CDBG. The City of Dover recently reprogrammed over \$183,000 for Cross Roads new facility at 600 Lafayette Rd. Portsmouth.

# **Homeless Center For Strafford County**

The Center operates a seasonal emergency shelter which is located in Rochester. The shelter has been in existence for seven years and financial administration is being handled by My Friend's Place. The shelter serves the residents of surrounding communities and operates on a referral bases from local welfare offices and My Friend's Place. The total operational budget for the shelter is \$67,000. They anticipate serving 90 persons during operational times including 25 Dover residents. The shelter operates on a seasonal bases from October through April and is operating at maximum capacity. CDBG Funding for the shelter this year will be \$8,500.

#### THE SEACOAST CONTINUUM OF CARE

The City continues to work with The Seacoast Continuum. Both the Welfare and Community Development staff attend and participate in continuum meetings, applications for funding and Goals and Objectives of the agency Over the past 18 months, The continuum is comprised of agencies from both Rockingham and Strafford Counties. Most agencies overlap the county divide. The meetings alternate between Dover and Portsmouth (United Way) monthly.

#### THE CITY OF DOVER

This money will be used in four (4) different areas of assistance.

- 1. Emergency Housing for the Homeless Monies are used to temporarily place people at a local homeless shelters if space is available or at a local hotel.
- 2. Rental Assistance Payments The City will assist in rental payments for eligible clients in an effort maintain adequate housing and prevent homelessness..

Security Deposit Program provides funding to secure adequate housing using \$10,400 in CDBG funds. The program will be used for clients in an effort to prevent homelessness. Beneficiaries are addressed in the submitted project detail.

#### THE CITY OF DOVER

The City of Dover traditionally expends the majority of its annual welfare dollars on rental assistance. It is anticipated that eighty seven percent (87%) of the total

welfare budget, or \$386,000 will be expended for rental assistance during the 2009 Fiscal year. In addition to the City funds, the City will also be receiving \$10,000. in McKinney funds and \$10.207 from CDBG for a security deposit assistance program.

This money will be used in four (4) different areas of assistance.

1. Emergency Housing for the Homeless - Monies are used to temporarily place people at a local homeless shelter called My Friend's Place, or a local hotel.

Projected Temporary Shelter Assistance for FY09-10				
Extremely Low-Income				
	8 Elderly			
	40 persons, 11 small families			
	25 persons, 5 large families			
(0-30% MFI)	35 single persons			

2. Rental Assistance Payments - The City will assist in rental payments for eligible clients in an effort maintain adequate housing and prevent homelessness.

Projected Assistan	ce for FY09-10
extremely Low-Income - (0 - 30% MFI)	15 Eiderly households
	700 persons 250 small households)
	410 persons (100 large households)
	300 individuals

3. Security Deposit Program provides funding to secure adequate housing using \$10,207 in CDBG funds. The program will be used for clients in an effort to prevent homelessness. Beneficiaries are addressed in the submitted project detail.

Projected Assistan	ce for FY09-10
tremely Low-Income - (0 - 30% MFI)	Elderly households

58 persons, 19 small household
52 persons, 12 large Household
10 individuals

4. Support Services- \$9,600 for rental/utility arrears to prevent homelessness

Projected Assistance for FY09-10 McKinney Funds					
Extremely Low - Income - (0 - 30% MFI)	5 Elderly				
	58 persons, 23 small household				
	48 persons, 10 large household				
	15 Individuals				

# Behavior Health & Developmental Services of Strafford County (d/b/a Community Partners)

Community Partners will continue a program started with Strafford Guidance in FY 98 with funds received through the City's Community Development Block Grant Program (\$10,200) and Supportive Living Services subsidy (\$7,007.). The program is aimed at mentally ill homeless, or those at risk of homelessness. An individual will be able to borrow up to three months in rental payments so that they may obtain housing. During these three months, the individuals will apply for SSI and to the Housing Authority for a FSS Section 8 Certificate. Job training and counseling will be provided so that the individual will become integrated in society. Beneficiaries are addressed in the submitted projects detail

#### A Safe Place

A Safe Place provides emergency shelter and support services for physically or emotionally abused spouses. The source of funds for operating the shelter come from a variety of sources, which are outlined in the project funding section of this report. The agency will be receiving \$3,300 from the CDBG program.

#### AIDS Response of the Seacoast

AIDS Response of the Seacoast provides support services including housing assistance for clients inflicted with the HIV Virus. Housing assistance will be primarily short-term rental subsidies, but some transitional and longer term assistance may be provided. The source of funds for operating the agency and providing services to their clientele come from a

variety o agency v	r sources, which are vill be receiving \$8,	e outlined in the project funding section of this repor 500 from the CDBG program.	
	IG PRIORITIES:		
Assista: Househ High Pri	olds.	nd Moderate Income Renters, Elderly, Small an	id Larg
Investme	ent Plan (Activities	& Programs)	
for their health a weather anticipat	I County Community weatherization and and safety hazards. The ver-	y Action Partnership (CAP) will utilize \$25,000 in CD d rehabilitation program, which includes removing/ of These funds will be combined with \$200,000 from the ery low income. (both rental and owner occupied) Commes in Dover with the funding, for an average of	e DOE
place. At grant, w Reduction participation include:	t this time, there are thich makes the property on requirements have the without convertioners roofs, boiler o	and operate the Housing Rehabilitation Program cur e no plans to change the program from a low intere- gram unattractive to landlords. The Lead Based Pair we made the program infeasible or too costly for the ng it to a grant only program. Projects anticipated to r heating system replacement, plumbing and electrical structed after 1978.	nt Hazar owner's o be do
Dover h	lousing Authority	•	
can help plans th program	the organization. Troughout the year. The at the DHA for the	sely with the DHA to determine their needs and way The City and DHA consult on Consolidated, Action ar CDBG is continuing to fund a school drop out preve eir residents. Sing Improvements for 2009/10 fiscal year:	IU LIAF
	Location	Work Items	Amou
Mi	<u>Location</u> neral Park	Install airlock entrances as units become vacant.	\$25,
Hr	ion Court	Remove tile flooring	5,
	aldron Towers	Replace balcony doors	25
`		Replace doors, asbestos abatement acquisition	
Wa	ntral Towers	(Coluce doors) done	
Wa	entral Towers	of land for a parking lot and installation of a	200
Wa	ntral Towers	of land for a parking lot and installation of a perimeter fence.  Additional Parking Property acquisition	380, 75,

# Public Facilities and Improvements (Gen) High Priority

#### i. Analysis

The City is finalizing the creation a multi use public facility in the downtown area. The former middle school with 103,000 sq. feet of space will become home to many of the City's public service agencies when the renovations are completed. ii. Investment Plan

Investment Plan (Activities and Programs)

Last year, the City reprogrammed the funds allocated to Easter Seals. The agency is struggling with fundraising for the balance of their ½ million dollar renovation to the space. This is one of the last major fit ups to be done in the building which houses many public service agencies operating in Strafford County. McConnell Center: Accessible doors and openers are planned for next year along with energy efficiency improvements to the building. Additionally, the City will fund installation of an air handler for the Community Action space in the McConnell Center

Dover Train Station: An accessible vestibule is planned for next year at the station.

# NON-HOUSING COMMUNITY DEVELOPMENT NEEDS

### ACCESSIBILITY NEEDS

1. Medium Priority: Accessibility Needs

Need level determined by Planning Department, other City Departments and Public Service Agencies

i. Analysis

The Americans with Disabilities Act (ADA) required all public facilities and buildings to conform to the standards set for accessibility to the physically challenged. In addition, private businesses are required to comply with the requirements

#### ii. Investment Plan

The City of Dover is planning to do some additional tip down work and improvements in the downtown corridor.

} .	CHILD CARE FACILITIES
	1. Medium Priority:
]	Need level determined by Planning Department, other City Departments and Public Service Agencies and child care providers i. Analysis The city currently has one title 1 day car facility and is no longer taking names for their waiting list.
]	ii. Investment Plan <b>Dover Children's Center.</b> DCC will be completing their renovations and playground area funded with a Community Development grant.
	ECONOMIC DEVELOPMENT NEEDS: i. Analysis The key to breaking the poverty cycle is through the creation of good, well
] .	paying jobs in the community. The Dover Economic Loan Program works to provide equipment, materials, buildings, land and working capital for businesses located in Dover. Since the City is willing to take a subordinate position on most gap financing loans, the business is able to obtain the necessary funding to create or retain jobs in the community.
].	1. High Priority: Commercial Industrial Rehabilitation & Infrastructure & Other Improvements Need level determined by Planning Department, City's Master Plan and Public Service Agencies
]	ii. Investment Plan During the next five years the City anticipates continued funding in the Dover Economic Loan Program (DELP), on an as needed basis.
	2. High Priority: Other Businesses Need level determined by 1990 Census Data, Planning Department and Public Service Agencies
	ii. Investment Plan During the next five years the City anticipates continued funding in the Dover Economic Loan Program (DELP)
]	3. Medium Priority: Micro-enterprise, Technical Assistance and Other Economic Development Needs Need level determined by Planning Department and Public Service Agencies
	ii. Investment Plan

During the next five years the City anticipates continued funding in the Dover Micro-enterprise Loan Program, on an as needed basis.

# 1. High Priority: Energy Efficiency Improvements Need level determined by 2000 Census Data, Planning Department and Public Service Agencies

#### i. Analysis

Weatherization continues to be a high priority in Dover. Repairing properties with energy improvements such as replacement windows, storm windows and insulation helps reduce heating and cooling costs for owners and renters thereby reducing their housing costs. Statistics show 649 households earning 0 to 30% MFI pay more than 30% of their gross income and 463 pay more than 50% of their gross income for housing. Of those earning 31-50% MFI, 598 pay more than 30% and 262 pay more than 50% of their gross income for housing.

#### ii. Investment Plan

During the next five years the City will continue to offer weatherization through the Housing Rehabilitation Program. For elderly very low income at 0% interest deferred and for rental properties and other income owners at 6% interest. Community Action has received grants of \$25,000 for the last nine years from the City's Block Grant to supplement the Weatherization Program. CAP has applied again for the supplemental grant for FY09/10 funds.

# 2. Medium Priority: Lead Base Paint / Hazards Need level determined by 2000 Census Data, Planning Department, Public Service Agencies and Dover Health Department

#### 1. Analysis

Lead paint poisoning and prevention has not become a major issue in the City of Dover. The passage of the New Hampshire Lead Poisoning Prevention and Control Act, has placed the burden of lead paint abatement on landlords without the benefit of financial resources to perform the necessary work. Landlords are given a time frame in which to abate after a child is found to have lead poisoning. The high costs of de-leading will force some landlords to close or demolish their properties, thereby reducing affordable housing in the community.

There were 2123 rental units build prior to 1940 and another 174 build between 941-59. Of those units, 481 are occupied by very low income renters and 1482 occupied by other low income renters for a total of 1963 (46%) low-mod units that fit

the criteria for having lead paint. Between 1960-79, another 1893 rental units were

built, of which some certainly contain lead paint. This only addressed the rental side of housing. Homeowners also have the potential for lead poisoning. Of the

1830 homes built prior to 1979, 226 are occupied by low to very low income owners.
ii. Investment Plan The City of Dover has been working with New Hampshire Housing Finance Authority to secure lead grant funds for our residents residing in homes with lead. This past year, The Office of Lead Mgnt. Made the incorrect determination that NHHFA was not eligible for the grant and did not award any funding to the agency.
PLANNING:
1. High Priority: <u>Planning</u> Need level determined by Planning Department and Public Service Agencies
1. Analysis Planning is a crucial tool in the development of the services and programs to be provided to persons residing in the community. The City must devise programs and
activities to meet the goals and objectives of the C. D. Program and find ways to evaluate the progress of the programs in meeting those objectives. Of all the prioritized needs listed, Planning is probably the most important, although it does not deliver a direct service.
ii. Investment Plan  During the next five years, the City will be working on transportation issues, creating Annual C. D. Plans, updating the Consolidated Plan and the City's Master Plan for Economic Development, working on Capitol Improvement Plans, develop

codes, ordinances and regulations Funding for planning in the community comes

mainly from the City of Dover and is supplemented by the Community

Development Block Grant Program.

# INSERT PROJECTS HERE

# OTHER ACTIONS TAKEN

#### Lead-Based Paint Hazard

The Needs Assessment of the Consolidated Plan indicates that an estimated 40% of the City's housing stock contains some amount of lead paint, and that given the age of the homes in relation to the condition of the painted surfaces, the issue may become more serious each year.

The State has adopted regulations and guidelines governing lead-based paint hazards and elimination of lead-based paint from homes. These regulations and guidelines were implemented in October 1994, and are in compliance with the CDC for lead-based paint poisoning levels.

During the next three years, the Planning Department will continue to ensure a high knowledge and awareness level with regard to lead-based paint abatement procedures by fostering an education outreach program at the building permit and health inspection Office, and through the Housing Rehab Program. Brochures are still part of permit packages, health, rehab and building inspections, and continue to be "up front" at the permit office counter. The Fire Department is also continuing their effort in this program through life safety inspections and coordination with the City's Health Officer and Housing Standards Board.

Additionally, the City and other housing providers continue their contingency plan to apply for funding under Title X, Lead-Based Paint Hazard Reduction Act as the need arises and as the funds become available, in order to address the issue of lead paint poisoning in homes.

Planning staff has consulted with the City Health Officer about the Housing Revolving Loan Program regarding fund availability for de-leading housing units that contain children with an elevated lead blood level who are under the age of 72 months. The housing program was changed over the past years to accommodate lead removal. Priority shall be given to housing units that contain children under the age of 72 months, and who have an elevated blood level. During the next five years, the City anticipates creating a low interest loan pool for home owners and landlords who have children in their building with lead poisoning, and to borrow funds for lead paint abatement. Recognizing that landlords cannot increase rents above the existing rental amount, or 30% of the tenants gross household income to pay the additional debt service, it is intuitive that another program may be necessary to address this need. The City will continue to work with the appropriate state and federal public and private agencies to establish funding limits, rehab standards, and appraisal requirements

The City's rate on the rehab. loans is a maximum of 6% for 15 years. Implementing HUD's lead base paint regulations may make this program undesirable to many homeowners or landlords that do not have children in their home or unit and that do not want to deal with lead paint interim controls. Planning staff will continue to monitor the number and location of units identified with lead paint, and the number of abatement cases involving children with elevated blood levels. To that end, the Department has consulted with both the state and the City's Health Officer on this issue and will continue to do so on an annual basis. Currently, there have been three lead complaints with two of those resulting in confirmed cases during the fiscal year in the City. One asbestos abatement was successfully undertaken. One has received an abatement order from the state of NH, while the other is pending.

The Department has a listing of addresses on file of lead-based paint reported structures dating from 1991 through 2007 (when the last case in the City was reported.)

## Barriers to Affordable Housing

## I. <u>INTRODUCTION</u>:

The following is an analysis of barriers to affordable housing using the regulations governing administration of the Community Development Program. The analysis will indicate what barriers to affordable housing, if any, exist within the City, and whether said barriers fall under the public sector or the private sector, or a combination of the two. The analysis will indicate whether a barrier has already been analyzed, or is in need of initial or further analysis. The analysis will prioritize any barriers based on their severity. Finally, what mitigating actions are planned to be taken, and what actions should be continued, strengthened or ended will be included in the analysis. Also included is how Community Development gathered its information for the analysis.

# II. COMMUNITY BACKGROUND:

Based on estimates provided by DemographicsNow, Dover had a 2006 population of 29,068, which represents an increase of 2,180 (8%) since 2000. This is slightly higher than the 7.3% growth rate that Dover experienced between 1990 and 2000. Dover remains the State's seventh most populated community, and the second most populated in Strafford County. After the 2000 census, the New Hampshire Office of Energy and Planning projected that by 2010, Dover's population would be 29,310. Presuming that the current growth rate of 364 people a year will move to the city between 2007 and 2010, this number would be shy by 1207 people. The City of Dover is a suburban, combination workplace-oriented, bedroom community of

approximately 28,750 with a 4.34% minority population. The City is located in the geographic and transportation network center of an intricate regional economy. The City's role as an employment and housing center in the seacoast metropolitan region is expanding, due primarily to its central location and its nexus on the region's roadway network and its availability of relatively lower-priced housing units as compared to Portsmouth (which is situated somewhat closer to a majority of the jobs in the region).

The City consists of 28.6 square miles of which 28.76% of the land area has been developed for residential use and 9.65% has been developed for non-residential uses. The remaining 53.51% are either vacant, in public, agricultural, or institutional use. Of the developed residential area, about 85% consist of single-family dwelling units. Most of the multi-family development is located in and around the urban core, with expanding suburban subdivision development. The following chart indicates the percent change in land use from 1997 to 2005 (values are in acres) [No updates for 2005 are available for this chart at this time]:

•				Year					*	
				Ending				_		
LAND USE	1997	Vac ->	2002	Vac ->	2003	Vac ->	2004		2005	
		Dev		Dev		Dev		Dev		
Commercial	247	23	270	2	272	8.5	280.5	108.2	388.7	2.09%
Industrial	913	47.7	960.7	18	978.7	4.5	983.2	10.0	993.2	5.34%
Institutional	298	20	318	0	318	0.0	318	0.0	318	l
Misc	383	0	383	0	383	0.0	383	30.2	413.2	2.22%
Residential	4318	776.6	5094.6	80	5174.6	81.5	5256.1		Í	28.76%
Vacant	10928		10060.7		9960.7		9866.2		9627.7	51.80%
Land	17087		//17087		17087		17087		17087	
Watercourses	1500		1500		1500		1500		1500	
Totals :	18587		18587		18587		18587		18587	

Existing Land Uses - 2007

Graph 14 Source: Department Of Planning and Community Development

Forty-nine percent of the year round housing stock is rental property, while fifty-one percent is intended for owner occupancy. Three years ago these values were the opposite; this statistic reflects the trend towards more single-family housing starts. 12.7% of the rental housing stock and 1.2% of the owner housing stock is substandard as defined by overcrowding, a lack of adequate plumbing or kitchen facilities, or a cost burden of greater than 30% of total income. It is estimated that approximately 10% of the housing stock is in physical disrepair.

The City's population is 95.66% white, with the 4.34% minority and ethnic populations being divided between Black at 1.09%, Asian at 2.95%, and American Indian/Alaskan Native at 0.31%. The racial/ethnic minorities are not concentrated within any location in the jurisdiction; in fact, the 2000 Census Data indicates a very even distribution of minorities throughout the City.

Similarly, low-income residents remain rather evenly distributed throughout the City. Slightly higher numbers of low-income residents are found in the urban core and Cochecho River areas, primarily due to the availability of multifamily rental units. The average household income for the jurisdiction is 113% of the national average. Despite this, 21% of all households are very low income, and 20% of all households are low income as defined by Department of Housing and Urban Development criteria. This compares favorably with regard to the entire region (Portsmouth-Dover-Rochester, NH-ME PMSA[now the Dover-Rochester MSA]), which tallies a 35.3% of all household being very low income.

### III. PUBLIC SECTOR:

This section deals with analyzing building, zoning, health, community development, transportation, and community services policies, practices, procedures, and actions or omissions of actions to determine if they affect affordable housing choice. Current Subdivision, Site Review, and Zoning ordinances were reviewed during the January through April 2006 timeframe, using Chapter 5 of the Fair Housing Planning Manual, December 5, 1995, as a guide for analysis.

Following are the City of Dover's 6 principal impediments to affordable housing choice in the public sector:

- The City's single family 7/8 acre (40,000 sq. ft. area) zoning requirement contributes to making the cost of land prohibitive for the development of housing affordable to low and moderate income households. The land area requirement is only one of several factors, including market conditions and demand, which would be hard to influence with public policy revisions. It should be noted that single family lot sizes allowed range from 40,000 (not including wetlands) sq. ft. area in non-sewer/water areas to 12,000 sq. ft. area in the R-12 Zoning District with municipal sewer/water. It is arguably debatable if this issue constitutes a true impediment to fair housing choice given the adequate inventory of smaller parcels in other districts.
- The Zoning Ordinance Allows Group Homes by Special Exception only, not by right, in only three of the City's zoning districts. The three districts, RM-8, RM-6, and O represent a small area of the City's Zoning district area. Further, two of the districts, the RM-8 and RM-6 do not offer either developable land or adequate in-fill opportunities for such a use to reasonably locate. The Special Exception criteria and requirement for a public hearing may subject the process to NIMBY reactions that may influence decisions made by the Zoning Board.
- The Zoning Ordinance currently allows the placing of mobile homes in the R-40 zoning district only if they are to be placed in a "mobile home subdivision". Households are prohibited from placing a mobile home on an existing, legal lot in the R-40 zone, but an owner subdividing a new, legal lot may place the mobile home if the wording "Mobile Home Subdivision" is placed in the title of the plat.

4.

5.

It has been estimated that approximately 40 % of the rental housing stock in the jurisdiction have some amount of lead-based paint hazard on the premises. Low income and minority households tend to rent units which still have this hazard, simply because the rent amount is lower than other rental units. Because a unit's age, condition, and location define the rents, these are units that can least afford to be made lead-based paint free for the foreseeable future. Fair housing choice between lead-based paint contaminated and leadbased paint free rental units should not just be dependant on state laws prohibiting renting to families with children under the age of six, the ability of the units owner to pay for mitigation, or the ability of the household to pay more funds for the rent.

Large numbers of very-low and low-income homeowners are overpaying for their housing costs, and many are living in substandard housing. Sixtynine percent of all very-low income homeowners in the City expend more than 30% of their gross income on housing costs and 45% of those expend more than 50% on housing costs. Most all of these dwellings have rehabilitation needs. These low-income homeowners are finding it difficult to refinance existing mortgages allowing reduced monthly debt service costs to draw on equity or to rehabilitate their homes. Low income and minority households also need assistance with down payment and closing costs to purchase a home. A NH Housing Finance Authority Market Analysis indicated that 47% of all renters have no resources at all for a down payment. Only 37% could obtain \$5,000.00.

# DOVER HOUSING AUTHORITY: Public Housing Authority Waiting List 2009-2010 Action Plan

FAMILY UNITS	LENGTH OF WAIT*	
1 BEDROOM	18+ MONTHS	
2 BEDROOMS	6-9 MONTHS	
3 & 4 BEDROOMS	4-12 MONTHS	
ELDERLY	3-12+ MONTHS	
	# Tau Davier I	agidant

^{*} For Dover Residents

FAMILY UNITS	# OF PEOPLE
1 BEDROOM	135
2 BEDROOM	135
3 & 4 BEDROOM	48.
ELDERLY	82

SECTION 8	# PEOPLE	LENGTH OF WAIT*
FAMILY &		
ELDERLY	352	12-18 MONTHS

# IV. PRIVATE SECTOR:

The one private sector barrier that may have existed last year has become much less of a concern because of the economic downturn and paucity of available rental units relative to what had been a very low vacancy rate. The issue involved a previous trend in the City whereby private landlords appeared to be taking (possible fairly) advantage of the tight rental market in the MSA, and charging maximum rents for an increased profit. This issue has receded during the year.

Approximately 40% of all renters in the Portsmouth, Dover, and Rochester area are unable to afford fair market rent for a two-bedroom apartment, which is \$1,008 per month (average). One-bedroom units go for \$808 (average). Approximately 30% are unable to afford a one-bedroom apartment. Three-bedroom units average is \$1331, however a poll taken during 2008 indicated that rents for such units ran from \$1050 upwards to \$1300 at that time. Two bedroom units were running from \$850 to \$1175 according the Planning Department informal telephone poll taken a year later in 2005. This year's information was taken from HUD datasets updated to 4/18/2008 for the metropolitan statistical area:

# Portsmouth-Rochester HMFA

In Portsmouth-Rochester HMFA, the Fair Market Rent (FMR) for a two-bedroom apartment is \$1,008. In order to afford this level of rent and utilities, without paying more than 30% of income on housing, a household must earn NA monthly or \$40,320 annually. Assuming a 40-hour work week, 52 weeks per year, this level of income translates into a Housing Wage of \$19.38. New Hampshire as a whole ranks 43'rd highest in the country for the housing wage needed to afford a two bedroom unit.

In Portsmouth-Rochester HMFA, a minimum wage worker earns an hourly wage of \$6.50. In order to afford the FMR for a two-bedroom apartment, a minimum wage earner must work 119 hours per week, 52 weeks per year. Or, a household must include 3.0 minimum wage earner(s) working 40 hours per week year-round in order to make the two bedroom FMR affordable.

In Portsmouth-Rochester HMFA, the estimated mean (average) wage for a renter is \$13.65 an hour. In order to afford the FMR for a two-bedroom apartment at this wage, a renter must work 57 hours per week, 52 weeks per year. Or, working 40 hours per week year-round, a household must include 1.4 worker(s) earning the mean renter wage in order to make the two-bedroom FMR affordable.

Monthly Supplemental Security Income (SSI) payments for an individual are \$637 in Portsmouth-Rochester HMFA. If SSI represents an individual's sole source of income, \$191 in monthly rent is affordable, while the FMR for a one-bedroom is \$808.

A unit is considered affordable if it costs no more than 30% of the renter's income.

	Portsmouth-Rochester HMF/
lumber of Households (2000	<u> </u>
Total	81,755
Renter	27,695
% Renter	34%
70 IXCITECT	
008 Area Median Income ¹	
Annual	\$77,300
Monthly	\$6,442
30% of AMI ²	\$23,190
Maximum Affordable ³ Monthl	y Housing Cost by % of Family AMI
30%	\$580
50%	\$966
80%	\$1,546
100%	\$1,933
	4
2008 Fair Market Rent (FMR)	
Zero-Bedroom	\$684 \$808
One-Bedroom	
Two-Bedroom	\$1,008
Three-Bedroom	\$1,331
Four-Bedroom	\$1,501
% Change from 2000 Base R	ent to 2008 FMR
Zero-Bedroom	42%
One-Bedroom	43%
Two-Bedroom	42%
Three-Bedroom	42%
Four-Bedroom	42%
Annual Income Needed to Af	ford EMD
Zero-Bedroom	\$27,360
One-Bedroom	\$32,320
Two-Bedroom	\$40,320
Three-Bedroom	\$53,240
	\$60,040
Four-Bedroom	1 400/010
Percent of Family AMI Neede	
Zero-Bedroom	35%
One-Bedroom	42%
Two-Bedroom	52%

Three-Bedroom	69%
Four-Bedroom	78%
2008 Renter Household Income	
Estimated Median ⁵	\$44,051
Percent Needed to Afford 2 BR FMR	92%
Rent Affordable at Median	\$1,101
% Renters Unable to Afford 2 BR FMR ⁶	47%
2008 Renter Wage	
Estimated Mean Renter Wage ⁷	\$13.65
Rent Affordable at Mean Wage	\$710
2008 Minimum Wage	
Minimum Wage	\$6.50
Rent Affordable at Minimum Wage	\$338
None / moraable at Pillimian Wage	Ψ330
2008 Supplemental Security Income	
Monthly SSI Payment	\$637
Rent Affordable at SSI	\$191
lousing Wage	
Zero-Bedroom	\$13.15
One-Bedroom	\$15.54
Two-Bedroom	\$19.38
Three-Bedroom	\$25.60
Four-Bedroom	\$28.87
lousing Wage as % of Minimum Wage	
Zero-Bedroom	202%
One-Bedroom	239%
Two-Bedroom	298%
Three-Bedroom	394%
Four-Bedroom	444%
lousing Wage as % of Mean Renter Wa	ne .
Zero-Bedroom	96%
One-Bedroom	114%
Two-Bedroom	142%
Three-Bedroom	187%
Four-Bedroom	211%
/ork Hours/Week at Minimum Wage No	
Zero-Bedroom	81
One-Bedroom	96
Two-Bedroom	119

Three-Bedroom	158			
Four-Bedroom	178			
ork Hours/Week at Mean Renter	Wage Needed to Afford FMR			
Zero-Bedroom	39			
One-Bedroom	46			
Two-Bedroom	57			
Three-Bedroom	75			
Four-Bedroom	85			
l-time Jobs at Minimum Wage N	eeded to Afford FMR			
Zero-Bedroom	2.0			
One-Bedroom	2.4			
Two-Bedroom	3.0			
Three-Bedroom	3.9			
Four-Bedroom	4.4			
l-time Jobs at Mean Renter Wag	re Needed to Afford FMR			
Zero-Bedroom	1.0			
One-Bedroom	1.1			
Two-Bedroom	1.4			
Three-Bedroom	1.9			
Four-Bedroom	2.1			
Four-Bedroom				
Four-Bedroom	Portsmouth-Rochester HMFA			
	2.1  Portsmouth-Rochester HMFA  Portsmouth-Rochester HMFA			
mber of Households (2000)	Portsmouth-Rochester HMFA			
<b>mber of Households (2000)</b> Total	Portsmouth-Rochester HMF/ Portsmouth-Rochester HMF/			
<b>mber of Households (2000)</b> Total Renter	Portsmouth-Rochester HMFA Portsmouth-Rochester HMFA  81,755			
mber of Households (2000)  Total  Renter  % Renter	Portsmouth-Rochester HMF/ Portsmouth-Rochester HMF/ 81,755 27,695			
mber of Households (2000)  Total Renter % Renter  OS Area Median Income ¹	Portsmouth-Rochester HMF/ Portsmouth-Rochester HMF/  81,755  27,695  34%			
mber of Households (2000)  Total Renter % Renter  OS Area Median Income ¹ Annual	Portsmouth-Rochester HMF/ Portsmouth-Rochester HMF/  81,755 27,695 34%  \$77,300			
mber of Households (2000)  Total Renter % Renter  08 Area Median Income ¹ Annual Monthly	Portsmouth-Rochester HMF/ Portsmouth-Rochester HMF/  81,755 27,695 34%  \$77,300 \$6,442			
mber of Households (2000)  Total Renter % Renter  08 Area Median Income¹ Annual Monthly 30% of AMI²	Portsmouth-Rochester HMF/ Portsmouth-Rochester HMF/  81,755 27,695 34%  \$77,300 \$6,442 \$23,190			
mber of Households (2000)  Total Renter % Renter  08 Area Median Income ¹ Annual Monthly 30% of AMI ² eximum Affordable ³ Monthly Hou	Portsmouth-Rochester HMFA Portsmouth-Rochester HMFA  81,755 27,695 34%  \$77,300 \$6,442 \$23,190  using Cost by % of Family AMI			
Total Renter % Renter  Marea Median Income Annual Monthly 30% of AMI  aximum Affordable Monthly Hou	Portsmouth-Rochester HMF/    Portsmouth-Rochester HMF/    81,755			
Total Renter % Renter  108 Area Median Income Annual Monthly 30% of AMI  aximum Affordable Monthly Hou 30% 50%	Portsmouth-Rochester HMF/   Portsmouth-Rochester HMF/   81,755			
Total Renter % Renter  108 Area Median Income Annual Monthly 30% of AMI  aximum Affordable Monthly Hou 30% 50% 80%	Reference   Portsmouth-Rochester   HMF/     Portsmouth-Rochester   HMF/     81,755			
Total Renter % Renter  108 Area Median Income Annual Monthly 30% of AMI  aximum Affordable Monthly Hou 30% 50%	Portsmouth-Rochester HMF/   Portsmouth-Rochester HMF/   81,755			
Total Renter % Renter  108 Area Median Income Annual Monthly 30% of AMI  aximum Affordable Monthly Hou 30% 50% 80%	Portsmouth-Rochester HMF/    Portsmouth-Rochester HMF/    81,755			
Total Renter % Renter  OS Area Median Income¹ Annual Monthly 30% of AMI²  aximum Affordable³ Monthly Hou 30% 50% 80% 100%	Portsmouth-Rochester HMF/    Portsmouth-Rochester HMF/    81,755			
mber of Households (2000)  Total Renter % Renter  08 Area Median Income¹ Annual Monthly 30% of AMI²  eximum Affordable³ Monthly Hou 30% 50% 80% 100%	Portsmouth-Rochester HMF/    Portsmouth-Rochester HMF/    81,755			

Three-Bedroom	\$1,331		
Four-Bedroom	\$1,501		
% Change from 2000 Base Rent to 20			
Zero-Bedroom	42%		
One-Bedroom	43%		
Two-Bedroom	42%		
Three-Bedroom	42%		
Four-Bedroom	42%		
Annual Income Needed to Afford FMR	12,0		
Zero-Bedroom	\$27,360		
One-Bedroom			
Two-Bedroom	\$32,320		
Three-Bedroom	\$40,320		
Four-Bedroom	\$53,240 \$60,040		
Percent of Family AMI Needed to Affor Zero-Bedroom			
One-Bedroom	35%		
Two-Bedroom	42%		
Three-Bedroom	52%		
Four-Bedroom	69%		
1 Out - Dedi Oolii	78%		
008 Renter Household Income			
Estimated Median ⁵	\$44,051		
Percent Needed to Afford 2 BR FMR	92%		
Rent Affordable at Median	\$1,101		
% Renters Unable to Afford 2 BR FMR ⁶			
008 Renter Wage			
Estimated Mean Renter Wage ⁷	\$13.65		
Rent Affordable at Mean Wage	\$710		
008 Minimum Wage			
Minimum Wage	\$6.50		
Rent Affordable at Minimum Wage	\$338		
	4000		
Monthly SSI Payment	φ <i>ε</i> 2 7		
Rent Affordable at SSI	\$637 \$191		
1	カエコエ		
ousing Wage			
Zero-Bedroom	\$13.15		
One-Bedroom	\$15.54		
Two-Bedroom	\$19.38		

| Three-Bedroom  Four-Bedroom                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| Zero-Bedroom One-Bedroom Five-Bedroom Four-Bedroom Four-Bedroom Fing Wage as % of Mean Renter Wage Zero-Bedroom Five-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Five-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Five-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                          | \$28.87       |
| Zero-Bedroom One-Bedroom Five-Bedroom Four-Bedroom Four-Bedroom Fing Wage as % of Mean Renter Wage Zero-Bedroom Five-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Five-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Five-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                          |               |
| One-Bedroom Five-Bedroom Four-Bedroom Five-Bedroom Five-Bedroom Five-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Four-Bedroom Five-Bedroom Five-Bedroom Four-Bedroom Five-Bedroom Four-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 202%          |
| Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 239%          |
| Fine Bedroom  Four-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 298%          |
| Sing Wage as % of Mean Renter Wage  Zero-Bedroom One-Bedroom Fwo-Bedroom Four-Bedroom One-Bedroom One-Bedroom One-Bedroom One-Bedroom One-Bedroom One-Bedroom Four-Bedroom One-Bedroom Four-Bedroom Four-Bedroom One-Bedroom One-Bedroom One-Bedroom One-Bedroom One-Bedroom Firee-Bedroom One-Bedroom Firee-Bedroom Four-Bedroom Firee-Bedroom One-Bedroom Firee-Bedroom One-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 394%          |
| Zero-Bedroom One-Bedroom Fivo-Bedroom Four-Bedroom  C Hours/Week at Minimum Wage Needed to A Zero-Bedroom One-Bedroom Fivo-Bedroom Fivo-Bedroom Four-Bedroom Four-Bedroom Fivo-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 444%          |
| Zero-Bedroom One-Bedroom Fivo-Bedroom Four-Bedroom  C Hours/Week at Minimum Wage Needed to A Zero-Bedroom One-Bedroom Fivo-Bedroom Fivo-Bedroom Four-Bedroom Four-Bedroom Fivo-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | •             |
| Two-Bedroom Three-Bedroom Tour-Bedroom Three-Bedroom Three-Bedroom Two-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Two-Bedroom Two-Bedroom Two-Bedroom Two-Bedroom Two-Bedroom Three-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 96%           |
| Two-Bedroom Three-Bedroom Tour-Bedroom Three-Bedroom Three-Bedroom Two-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Two-Bedroom Two-Bedroom Two-Bedroom Two-Bedroom Two-Bedroom Three-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 114%          |
| Three-Bedroom  Tour-Bedroom  Tour-Bedroom  Tour-Bedroom  Tour-Bedroom  Tour-Bedroom  Tour-Bedroom  Three-Bedroom  Tour-Bedroom  Tour-Bedroom  Tour-Bedroom  Tour-Bedroom  Three-Bedroom  Three-Bedroom  Three-Bedroom  Tour-Bedroom  Three-Bedroom  Tour-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 142%          |
| K Hours/Week at Minimum Wage Needed to A Zero-Bedroom One-Bedroom Two-Bedroom Four-Bedroom Caro-Bedroom Three-Bedroom Two-Bedroom Two-Bedroom Three-Bedroom Two-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Two-Bedroom Two-Bedroom Two-Bedroom Two-Bedroom Two-Bedroom Two-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Two-Bedroom Three-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 187%          |
| Zero-Bedroom One-Bedroom Two-Bedroom Three-Bedroom Three-Bedroom  A Hours/Week at Mean Renter Wage Needed to Zero-Bedroom One-Bedroom Two-Bedroom Three-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 211%          |
| Zero-Bedroom One-Bedroom Two-Bedroom Three-Bedroom Three-Bedroom  A Hours/Week at Mean Renter Wage Needed to Zero-Bedroom One-Bedroom Two-Bedroom Three-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | fford FMR     |
| Two-Bedroom Three-Bedroom Tour-Bedroom Two-Bedroom Two-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Two-Bedroom Three-Bedroom Two-Bedroom Two-Bedroom Two-Bedroom Two-Bedroom Two-Bedroom Three-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 81            |
| Two-Bedroom Three-Bedroom Tour-Bedroom Two-Bedroom Two-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom Two-Bedroom Three-Bedroom Two-Bedroom Two-Bedroom Two-Bedroom Two-Bedroom Two-Bedroom Three-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 96            |
| Three-Bedroom  Tour-Bedroom  Three-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 119           |
| K Hours/Week at Mean Renter Wage Needed to Zero-Bedroom One-Bedroom Two-Bedroom Three-Bedroom Tour-Bedroom Time Jobs at Minimum Wage Needed to Afford Zero-Bedroom Two-Bedroom Two-Bedroom Two-Bedroom Three-Bedroom Tour-Bedroom Tour-Bedroom Tour-Bedroom Tour-Bedroom Tour-Bedroom Thee-Bedroom Tour-Bedroom Thee-Bedroom Tour-Bedroom Thee-Bedroom Tour-Bedroom Tour-Bedroom Tour-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 158           |
| Zero-Bedroom One-Bedroom Two-Bedroom Three-Bedroom Four-Bedroom  time Jobs at Minimum Wage Needed to Afford Zero-Bedroom Two-Bedroom Two-Bedroom Three-Bedroom Four-Bedroom Tour-Bedroom Tour-Bedroom Tour-Bedroom Time Jobs at Mean Renter Wage Needed to Afford Zero-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 178 .         |
| Zero-Bedroom One-Bedroom Two-Bedroom Three-Bedroom Four-Bedroom  time Jobs at Minimum Wage Needed to Afford Zero-Bedroom Two-Bedroom Two-Bedroom Three-Bedroom Four-Bedroom Tour-Bedroom Tour-Bedroom Tour-Bedroom Time Jobs at Mean Renter Wage Needed to Afford Zero-Bedroom Three-Bedroom Three-Bedroom Three-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | to Afford FMR |
| One-Bedroom Two-Bedroom Three-Bedroom Tour-Bedroom Time Jobs at Minimum Wage Needed to Afford Zero-Bedroom Two-Bedroom Two-Bedroom Three-Bedroom Tour-Bedroom Time Jobs at Mean Renter Wage Needed to Afford Zero-Bedroom Time Jobs at Mean Renter Wage Needed to Afford Zero-Bedroom Tour-Bedroom Tour-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 39            |
| Two-Bedroom Three-Bedroom Tour-Bedroom  time Jobs at Minimum Wage Needed to Afford Zero-Bedroom Two-Bedroom Two-Bedroom Three-Bedroom Tour-Bedroom Time Jobs at Mean Renter Wage Needed to Afford Zero-Bedroom Thee-Bedroom Thee-Bedroom Three-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 46            |
| time Jobs at Minimum Wage Needed to Afford Zero-Bedroom One-Bedroom Two-Bedroom Three-Bedroom Four-Bedroom time Jobs at Mean Renter Wage Needed to Af Zero-Bedroom One-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 57            |
| time Jobs at Minimum Wage Needed to Afford Zero-Bedroom One-Bedroom Two-Bedroom Three-Bedroom Four-Bedroom time Jobs at Mean Renter Wage Needed to Af Zero-Bedroom One-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 75            |
| Zero-Bedroom One-Bedroom Two-Bedroom Three-Bedroom Four-Bedroom  time Jobs at Mean Renter Wage Needed to Af Zero-Bedroom One-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 85            |
| Zero-Bedroom One-Bedroom Two-Bedroom Three-Bedroom Four-Bedroom  time Jobs at Mean Renter Wage Needed to Af Zero-Bedroom One-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | d FMR         |
| One-Bedroom Two-Bedroom Three-Bedroom Four-Bedroom  time Jobs at Mean Renter Wage Needed to Af Zero-Bedroom One-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 2.0           |
| Two-Bedroom Three-Bedroom  Four-Bedroom  time Jobs at Mean Renter Wage Needed to Af Zero-Bedroom One-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 2.4           |
| Three-Bedroom  Four-Bedroom  time Jobs at Mean Renter Wage Needed to Af Zero-Bedroom  One-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 3.0           |
| time Jobs at Mean Renter Wage Needed to Af<br>Zero-Bedroom<br>One-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 3.9           |
| time Jobs at Mean Renter Wage Needed to Af<br>Zero-Bedroom<br>One-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 4.4           |
| Zero-Bedroom<br>One-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Es and EMD    |
| One-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 1.0           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 1.1           |
| ( VV O - D E G I O O I I I                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 1.4           |
| Three-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 1.9           |
| Four-Bedroom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |               |

No.	CHART FOOTINOTES
1.	Fiscal Year 2008 Area Median Income (HUD, 2008).
2.	Annual income of 30% of AMI or less is the federal standard for Extremely Low Income households. Does not include HUD-specific adjustments.
3.	"Affordable" rents represent the generally accepted standard of spending not more than 30% of gross income on gross housing costs.
4.	Fiscal Year 2008 Fair Market Rent (HUD, 2007; final as of October 1).
5.	Census 2000 median renter household income, projected to 2008 using HUD's income adjustment factor.
6.	Estimated by comparing the percent of renter median household income required to afford the two-bedroom FMR to the percent distribution of renter household income as a percent of the median within the state, as measured using 2006 American Community Survey Public Use Microdata Sample. States are the most local level for which these data are available.
7.	Based on 2006 BLS data, adjusted using the ratio of renter to total household income reported in Census 2000, and projected to April 1, 2008.
*	50th percentile FMR (See Appendix A).
+	Wage data not available (See Appendix A).
	For a listing of towns within FMR areas in New England States, see Appendix C.

	Number of Ho	useholds	
Location	Total Households	Renter Households	Renter Households as Percent of Total Households
New Hampshire	474,606	143,876	30%
Portsmouth- Rochester, NH- ME	81,755	27,695	34%

The obstacles to meeting the underserved needs are both the lack of affordable housing and the lack of resources to address the need. This creates a "landlords market" where many of the lowest income, those with special needs and households with children are considered a higher housing risk and subsequently are not competing well for the limited housing supply.

In addition, the lead paint regulation (24 CFR part 35) Requirements for Notification, Evaluation and Reduction of Lead-Based Paint Hazards in Federally Owned Residential Property and Housing Receiving Federal Assistance, HUD's most recent lead-based paint regulation, became effective on September 15, 2000, while designed to protect children from lead-based paint hazards, has had a negative effect on owners of pre-1978 rental property, of which there are many in the City. They are less likely to participate in the Section 8 rental subsidy program and are concerned with potential liability and the cost of renovations. For families with children the new regulation comes at a time when there are limited rental units available and owners can afford to be selective, which is a double whammy on those underserved.

## HOME FORECLOSURES IN DOVER/STRAFFORD COUNTY

The effects of the down-turned economy have been modestly felt in Dover compared to the County overall. In comparison to other parts of the country, Dover is doing very well with foreclosures, delinquencies and bank REO. The area did not have the real estate speculation this time around that occurred in the late 1980's.

For the 2008 year, there were 312 foreclosures in Strafford County. Dover accounted for 52 of the total, or 17%. Dover accounts for approximately 24% of the housing in Strafford County as well as 24% of the population in the County. That being said, the lower foreclosure rate bodes well for the City. City staff attended the Neighborhood Stabilization meetings held by the CDFA but once the ranking of communities came out, Dover was at the bottom of the list for foreclosures.

The Planning Office will continue to monitor, as needed, the number of foreclosures in the future occurring in Dover as well as the County. At this point, due to the low volume, the City will not be taking any steps to address the issue locally.

There are signs of the sub-prime housing loan rate crisis having an effect on the state. 18,000 mortgages were listed as delinquent as of the end of March 2008, according to the New Hampshire Housing Finance Authority. By way of comparison, the delinquency rate for prime loans stands at 4.2%, with less than 1% already foreclosed upon, while (the smaller number of) sub-prime loans reported a delinquency rate of 19.5%, with approximately 7% already foreclosed upon. The loan crisis is coupled with rising costs in transportation and food.

# V. <u>STRATEGY TO REMOVE OR AMELIORATE NEGATIVE</u> <u>EFFECTS OF PUBLIC POLICIES THAT MAY SERVE AS BARRIERS</u> <u>TO AFFORDABLE HOUSING:</u>

In response to the identified barriers, the City will take the following actions over the next five years:

- 1. The Planning Department will conduct a study as part of the next Master Plan update process to ascertain which zoning districts would be appropriate to allow group homes by right. The next update process has begun with an RFP process.
- 2. The Planning Department will consider crafting another revision which allows for the placement of mobile homes on any legal lot in the R-40 zone, so long as the home and associated foundation and hook-ups meet all other applicable criteria to go forward through the next major zoning revision process, also tentatively scheduled for later this year. In addition, the Department will begin research on new industry trends towards improvement in the mobile or modular home industry and compare those developments to its definitions section in zoning. The research with regard to definitions is underway.
- 3. The City continues to have a considerably higher number of public housing and government assisted rental units than all other communities in the MSA. The City is proactive in maintaining this high number of units through its public and governmental agencies. This is an on-going action.
- 4. The City Health Officer continues to work with State Heath officials, local landlords, and City Fire/Life-Safety officials to reduce the number of lead-based paint units in the City. This is an on-going action.
- 5. The City will continue to work proactively with the New Hampshire Housing Finance Authority when conditions merit such action. The City continues to work with the Strafford Regional Planning Commission in their Affordable/Workforce Housing Initiative regarding ways to achieve affordable housing for the City and the region as a whole. This is an ongoing action.

# **INSTITUTIONAL STRUCTURE:**

The City's Comprehensive Plan has outlined the institutional structure, including non-profit organizations and public institutions, through which it will carry out the community's affordable and supportive housing strategy. An identified weakness of the institutional structure is the difficulty in creating and then maintaining the coordination of all the varied housing needs among human service programs. None of the agencies have

the administrative funds to afford a coordinator to deal primarily with housing issues. Many lack the knowledge, staff and expertise to apply for various housing assistance grants. For these reasons, the Consortium has broken into several task forces, including: Collaboration, Self-Sufficiency, Transportation & Transitional Housing. These task forces work toward common goals for the Consortium and coordinating delivery of needed services to Strafford County residents.

The City will continue support of the Seacoast Continuum, an organization consisting of representatives of local housing providers. The committee is in the process of finalizing goals, objectives, and a course of action for future housing projects. In addition, the Consortium was the instrument for applying for transitional housing funds from the super NOFA announced last year. The Consortium completed the Continuum of Care System for Strafford County submitted in the Consolidated Plan and is working on updating the Continuum based on determined needs and gaps identified by the Consortium members.

Geographic Distribution:

There are no specific geographic areas within the City, targeted for assistance. CIAP Funds for Dover Housing Authority will be expended on specific public housing locations, all other programs will be offered on a citywide basis. While there are higher concentrations of low income residents within certain sections of the urban core, a sufficient number exist Citywide to warrant the expanded coverage.

In regard to minority populations, the City does not anticipate expending funds in any specific geographic area. Although there are no concentrations of minorities or an inordinate number of low-income residents located in specific areas, Census data does indicate that the Black population does appear to suffer a higher rate of poverty. This does not seem to appear in client cases of human service agencies.

# Distribution of Racial and Ethical Minorities 2000 Census Data

Census	Total	African	% of	Amer.	% of	Asian	% of	Hispanic	% of
Tract	Pop.	Amer.	Total	Indian/	Total	And	Total	Origin	Total
				Eskimo		Pacific			
						Islander			
811	5,723	43	.8	4	.1	89	1.6	39	.7
812	4,076	27	.7	7	.2	91	2.2	36	.9
813	4,588	66	1.4	15	.3	74	1.6	65	1.4
814	1,804	31	1.7	4	.2	92	5.1	13	.7
815	5.341	56	1.0	10	.2	236	4.4	87	1.6
816	5,352	78	1.5	13	.2	53	1.0	66	1.2

Total White – 25,589

## STEPS TO END CHRONIC HOMELESSNESS:

The City will continue to fund organizations such as My Friend's Place and Cross Roads House which provides both emergency and transitional housing. Strafford County Homeless Center which provides Emergency shelter. Community Partners which provides security deposits for mentally ill, Dover Welfare which provides security deposits for their clientele, along with any agency operating within Dover limits that deals with homeless or housing issues.

#### **MONITORING:**

The City will monitor on an annual basis, the projected number of people assisted with housing resources and the amount of money spent thereon. This will be accomplished through the normal monitoring avenues for agencies receiving CDBG funds. Standards used for monitoring programs will be very similar to those already used by the City for sub-recipients of the CDBG program.

Over the past few years, the City of Dover has tried to approve projects that would be completed in a timely fashion. This is difficult at times when dealing with public facilities trying to acquire space or make substantial improvements to their property. Many times, CDBG is the first place the organizations look for funding and due to the grant size of Dover, we are not always able to fund the project completely. This leaves the agency to fundraising, other grants and sometimes small commercial loans. We have been working with agencies thinking of applying for CDBG to get their other financing in line at the same time or before they apply for CDBG funds.

#### CITIZEN'S COMMENTS:

No comments were received after the Action Plan was adopted by the Dover City Council.

<b>CERTIFICATIONS</b> In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:
<b>Affirmatively Further Fair Housing</b> The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to

overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace --** It will or will continue to provide a drug-free workplace by:

- 1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- 2. Establishing an ongoing drug-free awareness program to inform employees about -
  - (a) The dangers of drug abuse in the workplace;
  - (b) The grantee's policy of maintaining a drug-free workplace;
  - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- 3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
- 4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
  - (a) Abide by the terms of the statement; and

- (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- 5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- 1. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
  - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- 7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

# Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

- 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL,

- "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- 3. It will require that the language of paragraph 1 and 2 of this antilobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
- **Authority of Jurisdiction --** The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.
- **Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.
- **Acquisition and relocation**. The City will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601), and implementing regulations at 49 CFR part 24.
- **Section 3 --** It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.
- **Updated Consolidated Plan** -- The City of Dover has updated it's 5 year Consolidated Plan to meet the current requirements of the Plan including pages 1,14,17,22,29,32 and 35

Signature/Authorized/Official

Date

### **Specific CDBG Certifications**

The Entitlement Community certifies that:

- **Citizen Participation --** It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.
- **Community Development Plan --** Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan --** It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds --** It has complied with the following criteria:

- 1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
- 2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2000 2002 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
- 3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.
- However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property

		$\cdot$
		with respect to the public improvements financed by a source other than CDBG funds.
	The	jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.
Exc	essive	Force It has adopted and is enforcing:
	1.	A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
	2.	A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;
Cor	admi USC	<b>e With Anti-discrimination laws</b> The grant will be conducted and nistered in conformity with title VI of the Civil Rights Act of 1964 (42 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing ations.
Lea	conce	<b>d Paint</b> Its notification, inspection, testing and abatement procedures erning lead-based paint will comply with the requirements of 24 CFR .608;
		e with Laws — It will comply with applicable laws.  July S  Date
		al, City Manager
Title	<u> </u>	

#### APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### B. Drug-Free Workplace Certification

- 1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
- 2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
- 3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
- 4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place.

  Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State

		employees in each local unemployment office, performers in concert halls or radio stations).
	5.	If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
	6.	The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:
		Place of Performance (288 Central Avenue Dover, NH 03820)
		Check $\underline{X}$ if there are workplaces on file that are not identified here.
		The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.
	7.	Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:
	"Cont	rolled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);
	"Conv	riction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;
	"Crim	inal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;
	"Empl	oyee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or

involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).